***AIR FORCE INSTRUCTION 36-2406***

***8 NOVEMBER 2016***

***OFFICER AND ENLISTED EVALUATION SYSTEMS***

**Table 4.7. Static Close-out Date (SCOD) Enlisted Chart for AD, ARC AGR, and Stat Tour**

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| --- |
| **RegAF Personnel** |
| **RANK** | **SCOD** |
| SrA and Below | 31 Mar |
| SSgt and SSgt selects | 31 Jan |
| TSgt and TSgt selects | 30 Nov |
| MSgt and MSgts selects | 30 Sep |
| SMSgt and SMSgt selects | 31 Jul |
| CMSgt and CMSgt selects | 31 May |

**Table 4.8. Static Close-out Date (SCOD) Enlisted Chart for AFR and for ANG Non AGR**

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| --- |
| **AFR and for ANG Non AGR Personnel** |
| **RANK** | **SCOD** |
| SrA and Below | 31 Mar (Even years) |
| SSgt | 31 Jan (Odd years) |
| TSgt | 30 Nov (Even years) |
| MSgt | 30 Sep (Odd years) |
| SMSgt | 31 Jul (Even years) |
| CMSgt | 31 May (Odd years) |

**Table 4.12. Accounting Dates for Static Close-out Date Evaluations.**

|  |  |  |
| --- | --- | --- |
| **Rank** **(includes selectees)** | **Static Close-out Date** | **Accounting Date** |
| SrA and below | 31 Mar | 3 Dec |
| SSgt | 31 Jan | 3 Oct |
| TSgt | 30 Nov | 3 Aug |
| MSgt | 30 Sep | 3 Jun |
| SMSgt | 31 Jul | 3 Apr |
| CMSgt | 31 May | 3 Feb |
| **Note:** Accounting dates are approximately 120 days prior to each SCOD and are established as the 3rd of the month for consistency. |

**Table 4.2. Instructions for Preparing AF Forms 910, Enlisted Performance Reports.**

|  |  |  |  |
| --- | --- | --- | --- |
| **33** | Promotion Recommendation | This section is to be completed by Forced Distributor only when the member is eligible for a promotion recommendation.**Do Not Promote:** Not recommended for promotion based on unacceptable performance, failure to adhere to established AF standards and expectations, or actions that may be incompatible with continued AF service. DNP evaluation must have already been referred based on comments reflective of the commander’s “Do Not Promote” recommendation, e.g., negative comments, derogatory information, or any performance assessment ratings of “Met some but not all expectations”.**Not Ready Now:** Not considered ready for promotion at this time based on the need for additional grooming in the current grade, or where Airmen may require specific attention with regard to performance of established AF standards and expectations. NRN evaluations do not necessarily constitute a referral, provided the report contains no negative comments, derogatory information, or any performance assessment ratings of “Met some but not all expectations”.**Promote:** Recommended for promotion based on performance at or above established AF standards and expectations. Performs with the majority of Airmen and at a level commensurate with peers. RegAF Airmen receiving a “P” receive a promotion advantage relative to their peers.**Must Promote:** Recommended for accelerated promotion based on stellar performance well above established AF standards and expectations.Designated for outstanding performers who perform at a level higher than their peers. RegAF Airmen receiving a “MP” receive a distinct promotion advantage over their peers.**Promote Now:** Recommended for immediate promotion based on exemplary performance that far exceeds established AF standards and expectations. Reserved for elite performers who perform well above other Airmen in their peer group. RegAF Airmen receiving a “PN” receive a significant promotion advantage over their peers. |  |

Table 4.1. EFDP Scale

|  |  |
| --- | --- |
| **Score** | **Potential** |
| 10.0 | Absolutely superior |
| 9.5 | Outstanding |
| 9.0 | Few could be better |
| 8.5 | Strong |
| 8.0 | Slightly above average |
| 7.5 | Average |
| 7.0 | Slightly below average |
| 6.5 | Well below average |
| 6.0 | Lowest |